



# IFP APPLICATION FOR ADMISSION

## Certified Financial Planner Programme

Level 8 Uptown 1, 1 Jln SS21/58, Damansara Uptown, 47400, Petaling Jaya  
 Tel: 03-77123388 Fax: 03-77123366 www.kmdc.com.my

For Office Use Only	
Date	
Membership No.	

**Please return the completed form with all enclosures to KDU Management Development Centre Sdn Bhd**

Module(s)	1	2	3	4	5	6	6 (Appreciation)	KMDC Centre (KL / PJ)	KL	PJ	
Class Code(s) (e.g. 102 - refer to timetable)								Status <b>N</b> : New <b>R</b> : Repeat <b>S</b> : Sit-in <b>CS</b> : Challenge Status			

### PARTICULARS OF APPLICANT - (Please complete in "BLOCK LETTERS". Compulsory for fields marked \*)

Name (Full name as in NRIC)\*

NRIC No. (New)\*  -  -

Title (Mr./Mrs./Ms./Prof./Dr. etc.)  Date of Birth  Gender  M  F

Nationality

Mailing Address

Postal Code  State

Telephone No. H/P\*  -  Home  -

Office  -  Fax  -

E-mail\*

### ACADEMIC/PROFESSIONAL BACKGROUND

Name of University/College/High School <i>(Highest level of education)</i>	Location	From - To (year)	Major (Subject)	Name of Course

### EMPLOYMENT BACKGROUND

Name of Company <i>(Current)</i>	From - To (year)	Position	Nature of Work

### SPONSORSHIP - Fill in this section if you have been awarded a sponsorship or scholarship for this programme *(Please attach approval letter)*

Name of sponsor / scholarship provider (if any)	Type of sponsorship / scholarship
Address of sponsor / scholarship provider	<b>Contact numbers</b>
Postcode:	Office:
Country:	Fax:
	E-mail
	Contact Person
	Position

<b>MEAL PREFERENCE</b> - kindly choose one	Tick Here	Non-Vegetarian	Tick Here	Vegetarian
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### PAYMENT POLICIES

**(A) Payment of Fees**  
 All fees must be paid in full on the commencement date of the course. There is  
 1. a grace period of 7 days from the commencement of each course for fees to be paid. A late payment penalty charge of 5% will be imposed on ALL outstanding fees after the grace period.  
 Learning members will be barred from attending classes and/or assessments if fees remain unpaid.

**(B) Refund of Fees**  
 All fees which have been paid are NOT refundable unless the course does not  
 1. commence at KMDC, or the candidate's application is not accepted by the partner or affiliate institution.  
 If the candidate withdraws from the course in writing within 14 working days  
 2. from the commencement date of each course, a 50% of course fee will be refunded less administrative charges, after which no refund will be given.

All withdrawals are subject to an administrative charge of RM200. Candidates are advised to contact staff from the Programmes Department in writing as soon as the situation for withdrawal arises, stating reason for withdrawal. Proof may be required.

### DECLARATION & PAYMENT

Payable to **KDU Management Development Centre Sdn. Bhd.**

Charge my:  Visa  Mastercard

The amount of: RM

Card No.:

Expiry Date:

Cash  Cheque  Cheque No.:

I certify that the information given in this application and in the supporting documents is true and complete. I agree to abide by the rules and regulations of KMDC and/or the partner Institution.

**X** \_\_\_\_\_  
*Applicant's Signature* \_\_\_\_\_  
*Date*

### For Office Use Only

Fees	RM	Acknowledgement of course material collected:	
Application Fee (non-refundable)			
Course Module: _____ Course Fee:			
Admin Fee for repeat/resits		<b>Remarks:</b> Promotional Voucher No. _____ Additional remarks:	<b>Counselled by:</b>
IFP Appreciation Course			
Purchase of additional course manuals (RM50 per copy)			
Certificate of attendance (RM10; additional RM10 for courier)			
Less (if any, please specify)			
Others			
<b>Total Paid</b>			